

ENGLISH SPEAKING UNION OF PAKISTAN



# **RULES AND GOVERNANCE**

ENGLISH SPEAKING UNION OF PAKISTAN

Promoting International understanding through the English Language



### THE ENGLISH SPEAKING **UNION OF PAKISTAN**

91 Shahrah-e-Iran, Clifton Karachi 75600, Pakistan

Telephone: +9221 3583 4056 +9221 3586 7771-6

Facsimile: +9221 3587 4659

eMail: esup100@gmail.com

www.esuponline.com www.esu.org

# Contents

Vision, Mission and Values	4
Code of Conduct	7
Organisational Structure	9
National Council	9
National Council Executive Committee (NCEC)	10
Member ship and Fees	12
How to become a member	12
Patron/Patron in Chief	13
Corporate Membership	13
Ordinary Membership	14
Life Membership	15
Youth/Journalists Membership	16
Termination of Membership	17
Revision in Fees / Charges	17
Elections Management	18

### **ESU Pakistan**

#### Vision

To give young people the speaking and listening skills and cultural understanding they need to thrive **Speak - Listen - Succeed.** 

### **Objectives**

Promote International Understanding and Friendship. Advancement of literary and educational pursuits.

#### Mission

The mission of the ESU is to promote international understanding and human achievement through the English language.

Central to its purpose, is the recognition that the English language offers people of different races and cultures, a means of shared communication, English is spoken by over one billion people worldwide and has become the international language of business, travel and technology. The ESU supports a range of activities that enhances the effective use of English in education, in business and in daily life.

These aims are achieved through scholarships, awards, debating and public speaking competitions that encourage speaking skills and a variety of educational programmes for young people from all over the world. School Children, students and young professionals are our main focus because the future of international relations will be in their hands.

They share a common language in English through which they are able to share thoughts & feelings, to transmit information, to explain and, through an expanding programme of live Internet debates, to discuss, argue and persuade.

The young people who take part in our programmes emerge better equipped to contribute to their society and with a better understanding of the world they live in.

The ESU also has a strong tradition of links with young musicians. Music scholarships are awarded annually to allow outstanding young performers to study at summer schools in the USA and in institutes throughout the UK.

International and current affairs from the subject of many ESU programmes and events. Debates, conferences and lectures on domestic and global issues allow ESU members to exchange views on a wide range of contemporary topics. Every year, an international figure is invited to give the prestigious Churchill Lecture at the Guildhall in London. The annual conference on "Britain Today" at oxford brings together delegates from many different countries to discuss issues of common importance ranging from environmental questions to international relations. Many scholarships and exchanges are sponsored by the ESU, providing the opportunity to study both in the UK and in the USA.

The center of all these activities is the international Headquarters at Dartmouth House in London, which not only manages the international programmes but also provides advice and support for ESU, both nationally and internationally.

Tens of thousands of ESU members all over the world are able to share their ideas and culture through the ESU global network.

### **ESU Core Values**

**Tolerance** 

Mutual respect amongst comity of nations

Sharing and caring

Aspiring for knowledge

Transparency and integrity

Assets of ESUP would not be used for personal gain of any member

### Code of conduct for ESUP

To further the ESUs Vision and based on its agreed Values, ESUP expects member to follow the basic rules and regulations to maintain its high standards and principles.

#### **Events:**

Punctuality at ESUP events is its hallmark. Rarely will an event deviate from the timings indicated and will follow the program as stated in the invitation or the notice.

Most of ESUP events entail inviting prominent individuals such as Ambassadors, Visiting Foreign Guests, Politicians, Business Icons and important government functionaries. As such, every member attending any of ESUP event is expected to dress formally and a minimum of 'smart casual'. Wearing of collarless shirts, T-Shirts, jeans, joggers and sandals without straps are not permitted and entry to events can be disallowed in such attire.

Seating arrangements are made such that specially invited guests in the front row alongside the members of the NCEC as their hosts. While participating in an event, members are required to maintain the decorum. If it is an event inviting a speaker, members are required to keep silent so as not to disturb the speaker. If a Q&A session is to follow, only ESUP members are authorized to ask questions, not guests of members. Questions should be short allowing other members a chance to do the same in the limited time available. Usually the President and the Secretary General moderate the interactive session.

### Code of conduct for ESUP

#### **Elections:**

Eligible members are required to follow the rules while submitting the application with special emphasis on the deadlines indicated for participating in the election. Results of the election are announced at the Annual General Meeting of ESUP by the Election Commissioner nominated by the NCEC after evolving a consensus on the individual and his team where necessary. Results of the election are to be considered as final and no representation by any participating candidate should be expected to be entertained for review.

## **Organisational Structure**

#### **National Council**

The National Council shall be the General Body of the ESUP.

All Life members shall constitute the National Council who shall have the right to vote and can stand for any office of the ESUP.

The National Council of ESU Pakistan(NC) at its Annual General Meeting, when elections are due, shall elect the National Council's Executive Committee.

Approve the annual audited accounts.

Appoint a chartered accountant as auditors.

Consider all matters of the affairs of ESUP raised by the NCEC and those that are its own obligation under the constitution.

Power to amend the constitution and articles of association or memorandum of association after NCEC has considered the amendment and presents it to the national council according to Article 16 of the Articles of Association.

## **Organisational Structure**

#### **National Council Executive Committee**

The National Council Executive Committee hereby called the "NCEC".

President will be responsible for management of affairs of the ESUP and under his leadership the affairs of the ESUP shall vest in the NCEC.

NCEC consists of 11 persons.

NCEC shall comprise of the following:

The President, who will serve only one term of two years

Two Vice-Presidents who will be elected by the National Council,

One of the two shall be the Senior Vice President who shall be elected by majority vote of the Life Members of the NCEC.

Shall automatically take over as the President of ESU Pakistan at the end of the tenure of sitting President.

The second Vice President shall automatically take over as the Senior Vice President for the next tenure.

The Presidents of each branch of the ESUP shall be the Vice President of the NCEC.

Anyone in Executive Committee can stand for Election of Vice President and Electorate shall be Life Members who are eligible to vote

## **Organisational Structure**

#### NCFC

Honorary Secretary-General;

**Joint Secretary** 

Honorary Treasurer;

Two representatives from each ESUP branch Including the President/nominee of the branch

Tenure of the NCEC shall be for two years

The NCEC may set up sub-committees for special purposes which shall submit their proposals or reports for the consideration of the NCEC

NCEC nominates any prominent British citizen residing in the UK to represent ESUP at the ESU Council London

Quorum: 1/3rd of all members in good standing

In case of no quorum meeting may be adjourned and reconvened when no quorum will be required

In case of vacancy arising after half of tenure has passed NCEC may nominate a member to fill the vacancy for rest of term or call for elections

Any action taken in good faith in the interest of achieving the vision and objectives of esup are indemnified against persecution or legal action. The Liability of the members shall be as per clause 4 of the Article of Association.

#### How to become a member

Membership of ESUP is open to "any person of 15 years and above".

Any person eligible shall apply on prescribed form proposed and seconded by Life Members of ESUP.

Application to be received by Head office, scrutinised and presented by President to the NCEC for approval.

Decision of NCEC is final.

Form for introduction of a candidate (appendix)

Membership categories

Patron/Patron in Chief

Corporate Membership

Ordinary Membership

Life Membership

Youth/Journalists Membership

#### Patron/Patron in chief

Patron in chief, he or she will be admitted to ESUP only by invitation with the unanimous approval of the NCEC. The appointment will be in an honorary capacity

Patrons - will be those Individuals or Institutional donors who also are only appointed by invitation with unanimous approval of the NCEC. They will be expected to have contributed to the ESUP an amount to be fixed by the National Council Executive Committee (NCEC) from time to time, and shall have an honorary, capacity.

### **Corporate Members**

The Joining fee is Rs. 100,000/-.

Corporate Member may nominate three persons of his/her corporate body at any given time to participate in ESUP activities.

Corporate Members will have one vote and the right to vote will be by any one of his/her nominees authorized by the Corporate Member.

### **Ordinary Members**

On the application for membership to NCEC, may be approved as an 'Ordinary Member' by the NCEC.

Current 'Ordinary Members' will have the option to become Life Members by accepting the invitation, periodically extended by NCEC to them for the purpose.

#### Fees:

Joining fee of Rs 10,000 will be payable, one off, with the application.

Three years 'Annual Tea Charges' of Rs 5,000 per annum ie Rs 15,000 will be payable in advance, on approval of membership; thereafter will be payable in advance for every three year period.

For any overseas Pakistani/Dual nationality accepted, will pay the above fees per clauses b(i) and b(ii) at interbank exchange rate, reduced by 5% as on 1st day of the first and thrird quarters of the ESU Pakistan's fiscal year

Default in the timely renewal of membership will cause termination of membership, unless the National Council Executive Committee decides otherwise. The decision of the National Council Executive Committee will be final.

#### Life Members - Individuals

Will be members for life and the fee, payable one off, will be Rs 50.000.

They will not be required to pay the annual membership dues.

Any charges for special events/Lunches/Dinners etc will be payable as decided by NCEC.

They will have the right to vote and can stand for any office of the ESUP.

Previous Category of 'Permanent Members'

Stands renamed as 'Life Members' per above clause.

Current Permanent members will Pay Rs 25,000 as one off and renamed as Life Members as per above clause.

#### Ordinary members

Ordinary Members, on the application for membership to NCEC, may be approved as an 'Ordinary Member' by the NCEC.

Current 'Ordinary Members' will have the option to become Life Members by accepting the invitation, periodically extended by NCEC to them for the purpose.

### Youth/Journalists Membership

Persons of the age of 15 to 35 will be eligible to apply or membership of ESU for approval of the NCEC.

Membership will be for two years but renewable thereafter if approved by the NCEC.

Youth Members will have no right to Vote.

Tea charges of Rs 5,000 per annum will be paid by the member before the 1st day of each fiscal year.

He/She can become 'Permanent Member' by paying fee of Rs.50,000/- Changes in this fee amount can be made by NCEC. However the new charges will not be applicable retrospectively.

## **Termination of Membership**

Due to death, resignation or non payment of dues of an ordinary member, misconduct or inappropriate social behaviour.

In such matters decision of the NCEC in accordance with procedure set out in Article 20 b of the Articles of Association, will be final.

## Revision in Fees / Charges

NCEC will have the authority to change the fees and charges at any time in future which will be applicable prospectively.

For Life Members revision in Fees and charges if any will be applicable to new life members only.

## **Elections Management**

Notice of AGM is sent to members with all related papers including those for the elections six weeks before the date of meeting.

Each Corporate/Life/Permanent member will have right to one vote.

Election committee will be appointed by the NCEC.

Ballot boxes will be opened and counted by Election Committee.

Elections are based on simple majority of votes counted.

Results will be announced at the AGM.

